

Agreement for accompanied access to DTU Nanolab's cleanroom

I hereby confirm that I am certified in both theoretical and practical parts of DTU Nanolab's safety course. Furthermore, I understand and accept DTU Nanolab's safety guidelines for working inside the cleanroom.

I am accompanying the following guests who are not safety trained into the cleanroom:

Cleanroom access dates	Name	Company/department
Start date: __/__/202__ End date: __/__/202__	Guest 1:	
Start date: __/__/202__ End date: __/__/202__	Guest 2:	
Start date: __/__/202__ End date: __/__/202__	Guest 3:	

I understand that:

- I, as a trained user, am responsible for the guests while they are in the cleanroom.
- I am not allowed to leave the guests unattended inside the cleanroom at any time.
- Guests have been instructed on the two types of evacuation alarms.
- I am responsible for assisting the guests in exiting safely in case of an evacuation alarm.
- Guests must not operate any cleanroom equipment.
- Guests must not handle any wet chemistry.
- When photographing/filming, it must be ensured that everyone in the pictures agrees to it and that no confidential information is revealed in the pictures.
- Violation of the above rules can lead to my exclusion from the cleanroom.
- Guests must pick up an access card in our reception (B347) and use it when entering the cleanroom.
- We will charge the hosts organization a fee (in LabManager) for each guest to enter the cleanroom.
Ask Nanolab for the current price.

I hereby agree to the above:

Name	
Company/department	
Telephone	
E-mail	
Date	
Signature	

Please submit this form to DTU Nanolab administration in Building 347 or e-mail to adm@nanolab.dtu.dk well in advance of the visit. For photography or filming, it must be submitted at least three working days in advance.

To be filled out by DTU Nanolab:

Access given by / name of DTU Nanolab employee	
Guest card numbers:	

Signature or e-mail confirmation required